

November 2021



Dear Parents and Students,

We are finally able to begin enrolment for the Bronze Duke of Edinburgh's Award for students in Year 10. Thank you for your patience over the last few months. We usually receive around 100 applications to complete the Award every year and are hoping that students are keen to join the programme, which is highly regarded by both universities and employers.

### **Where to find out more information**

Our DofE website has a PowerPoint explaining everything about the award (Parent and student information evening 2020). Unfortunately we are currently unable to edit our website but the information about the award is correct. The dates and deadlines are not accurate though.

There is also a video, parent information booklet and lists of ideas for activities that students can undertake on this web page:

<https://arthurterry.bham.sch.uk/students/duke-of-edinburgh/>

We are also holding a drop-in session for students that have any questions about the Award on **Tuesday 30<sup>th</sup> November from 3:10-4:10pm in C3.8**. We can also check enrolment forms at this time to see if activities are suitable.

Students are welcome to pop and see Miss Wilson in C3.8 or Mr Withey in G1.11 during break or lunch time over the next few weeks too. We also have an email address for enquiries:

[dofe@arthurterry.bham.sch.uk](mailto:dofe@arthurterry.bham.sch.uk)

### **How to enrol**

The 'enrol now' and 'online enrolment' links on the website are not correct. We have attached an enrolment form along with this letter which should be completed and returned to reception or to Miss Wilson in C3.8. The deadline to enrol is Wednesday 15<sup>th</sup> December. The Bronze Award is £110 and payment should be made by ParentPay – enrolment forms will not be checked until this payment is made, so please make the payment before handing in the enrolment form. The payment covers registration and two weekend expeditions, which will take place from March 2022. We are unfortunately unable to confirm dates at this point.

### **What if I've already been doing activities that are suitable?**

These can count towards your award and we can backdate your enrolment to as early as January 2021. Please add start (and end) dates to your enrolment form and we will make your enrolment date early to ensure these activities can count.

### **What happens when my enrolment is completed?**

You will receive an email from eDofE with a username and password. You can then log on and enter your personal details then a Welcome Pack will be automatically delivered to your address by DofE. You should also enter the details of your activities for Physical, Skill and Volunteering on eDofE and submit for approval (Choose Mr Withey or Miss Wilson as your leader). Strictly speaking you shouldn't begin activities until they approved online to be covered by DofE insurance (but if you are

backdating activities, it won't matter, although it still has to be approved by us). Once we have approved activities you can begin! Videos showing how to use eDofE are on our website if you are stuck. We also encourage students to download the eDofE app on their phone which is more convenient to use than the computer version.

At the end of the 3 or 6 month period you will need your assessor to complete a report to finish the section. Report cards can be found in your Welcome Pack but they can also be completed online by your assessor here: <https://www.dofe.org/assessor/> - they just need your eDofE ID number.

### **Meetings and Expedition Dates**

We will arrange a meeting for students in January to check on their progress and hopefully will be able to share further dates for expedition training and the expeditions themselves. We also usually hold an expedition kit evening for students and parents in March to explain what equipment needs to be purchased or can be borrowed from us.

We look forward to receiving enrolments from our Year 10 students and working with them over the coming months.

Yours faithfully,

Mr Withey & Miss Wilson

D of E Managers