

Please see below classroom expectations for students with respect to the use of iPads. Please note that this is not an exhaustive list and the school's Praise and Behaviour Policy will be applied as appropriate.

Students are strongly encouraged to read the students' Acceptable Use Policy to familiarise themselves with acceptable use of school IT equipment; please see <https://atlp.org.uk/files/2022/11/Acceptable-use-Students.pdf#acceptable-use-policy-students/>.

Phase 1 - Exemplary use of iPads

All students demonstrate the values of the Arthur Terry Learner; please see Appendix 1 of the Praise and Behaviour Policy (<https://arthurterry.bham.sch.uk/files/2022/12/Praise-and-Behaviour-Policy-2022-2023.pdf#praise-and-behaviour-policy-2022-2023/>)

iPads are brought to school every day and are fully charged at home ready to be used; please note that school does not have sufficient chargers or electrical sockets for students to charge their devices in school

iPads are placed on the desk, where appropriate, at the start of every lesson and only used when asked to do so by the member of staff

iPads are only used for schoolwork and are used appropriately at all times

iPads are always kept in their protective case and students take care of their respective device to avoid damage or loss as this will likely impede their learning. Students can provide their own cases. Please note that students will be required to return the issued iPad and issued case when they leave school in good condition

Store iPads in bags when not in use and take care of the bag and the contents to avoid damage to the iPad

iPads are not used at breaktime or at lunchtime unless students are given permission to do so by a member of staff. Please note that Sixth Form students can use the devices at break time and lunchtime for schoolwork in Sixth Form designated areas only

If for any reason a student does not have a working iPad, they will be expected to work with a pen and paper in line with the Learning and Teaching Policy and the Praise and Behaviour Policy; it is very unlikely that students will be provided with a replacement device

If the iPad is accidentally damaged or there are technical issues related to the iPad, the student's parent or carer will email ipadhelp@arthurterry.bham.sch.uk to seek advice and support.

Communicate with staff and students using official school systems only. Any such communication will be polite and courteous in tone and manner. Please note that staff aim to respond within 48 hours (school days only)

Taking of photos, sound recordings and/or videos are for schoolwork purposes only. Please note that any photos, sound recordings and/or videos must be stored on the iPad and not air-dropped or distributed without permission from a member of staff

Students will only attempt to use an iPad off the school site during the specified times of the day when it is permitted

Students will not open any hyperlinks in emails or any attachments to emails, unless the source is known and trusted

Verbal praise is used and where appropriate, Praise Points are issued by members of staff via Go4Schools in line with the Praise and Behaviour Policy (<https://arthurterry.bham.sch.uk/files/2022/12/Praise-and-Behaviour-Posters-2022.pdf#praise-and-behaviour-posters-2022/>). Students are expected to follow the Arthur Terry Learner and use their iPads to obtain praise points for Resilience, Active Approach, Arthur Terry Values, Meta-cognition and Preparation.

Phase 2 - Misuse of iPads that disrupts own learning

Using the iPad when the member of staff has asked students not to

Using an iPad in a way that disrupts your own learning

Not using the correct App as instructed by the member of staff
Attempting to restart iPad when locked / restricted by Apple Classroom; please note that this does not work, and students will still be restricted by Apple Classroom/locking
Not locking an iPad which may allow others to access the device.

Phase 3 - Misuse of iPads that disrupts other's learning and/or continued Phase 2 misuse

Continued inappropriate use of an iPad in the lesson following Phase 2 verbal warnings
Communicating with others in an impolite or inappropriate way
Attempting to contact another student for example via the Messages app, FaceTime, an email, Teams, or any other app/ internet based platform in a lesson without permission from a member of staff
Attempting to contact anyone outside of school eg home, friends etc when in lessons
Using an iPad to make a noise or project light (e.g. using the torch function) in a way that is likely to disrupt learning
Searching (e.g., via any search engine such as Safari) for something inappropriate. Please note that all devices are monitored by Smoothwall and alerts are sent to school with screenshots with the inappropriate material
Using another student's device without permission from a member of staff and/or to disrupt learning, that may lead to a loss of work or to access inappropriate material
Supplying the passcode for an iPad to another student/person or giving access to an iPad to another student/person
Using social networking sites without permission from a member of staff or not in accordance with the school's policies
Attempting to download unauthorised apps
Using an iPad at breaktime or lunchtime without permission from a member of staff. Please note that Sixth Form students can use the devices at break time and lunchtime for schoolwork in Sixth Form designated areas only
Attempting to access the camera through other applications (e.g. Showbie, OneNote) without teacher permission.

Phase 4 - Significant misuse of iPads and/or continued Phase 3 behaviours

Refusing to follow instructions from a member of staff
Refusing to hand over an iPad to a member of staff when asked to do so; please note that the iPad is school property and not the property of the student
Connecting an iPad to a projector without permission from a member of staff
Removing any wiring or IT equipment such as cables, Apple TV box etc as this could disrupt learning
Any behaviours using an iPad that may cause significant disruption to learning
Taking photos, making sound recordings or filming of other students, the classroom environment or the school site without permission

Phase 5 - Grossly inappropriate misuse of iPads

Refusing to follow instructions from a member of staff following a Phase 4
Using an iPad for any harmful sexual behaviour e.g. sending an abusive or indecent message of a sexual nature, use of sexualised language towards a student or member of staff or creating/sending sexualised, indecent or pornographic material
Using an iPad for any racist, homophobic, transphobic, misogynistic or discriminatory behaviours
Sending abusive, intimidating or threatening messages
Taking photos, making sound recordings or filming a member of staff without permission
Attempting to access prohibited areas of the school network, other students' work or members of staff's files without permission from a member of staff
Attempting to disable systems or equipment
Deliberately installing malicious software or altering device or school network settings that may disrupt learning
Deliberately damaging an iPad
Selling or giving the iPad to someone else to keep. Please also note that the device can be remotely deactivated rendering the device useless to anyone else outside of the organisation
Using an iPad for any potentially illegal behaviours
Any serious breach of the students' Acceptable Use Policy (<https://atlp.org.uk/files/2022/11/Acceptable-use-Students.pdf#acceptable-use-policy-students/>). Please note that the device is school property and can be taken back at any time at the discretion of the school